



Clydach Community Council

Minutes of the Staffing Committee Meeting

Held on Tuesday, 28 September 2026 at 5.00 PM

Held in the Waterfall Suite, Forge Fach Resource Centre and Online via Teams

Present: Councillors Julian Nicholds (online), Sue Powell, and Eve Jackson (online)

In Attendance: Michaela Chaplin – Clerk and RFO

1. To elect a Chair for 2026-2027

It was proposed, seconded, and **RESOLVED** to elect Cllr. Eve Jackson as Chair of the Staffing Committee for the 2026 – 2027 term.

2. To elect a Vice-Chair for 2026 - 2027

It was proposed, seconded, and **RESOLVED** to elect Cllr. Susan Powell as Vice-Chair of the Staffing Committee for the 2026 – 2027 term.

3. Apologies for Absence

None received

4. Declarations of Interest

No declarations were received

5. To discuss the Terms of Reference and if necessary, make any suggested changes to full council

RESOLVED to not make any changes to the Terms of Reference.

6. To approve the appointment of a temporary caretaker to cover until permanent position is filled

RESOLVED that the Clerk be authorised to appoint a temporary caretaker to provide cover until the permanent Caretaker/Maintenance Person position is filled.

RESOLVED that the Clerk be authorised to undertake the appointment of a permanent Caretaker/Maintenance Person, in accordance with the Council's recruitment procedures and approved terms and conditions of employment.

7. Public and Press

RESOLVED that further to Subsection (1) of Section 2 of the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during the following two items, by virtue of the nature of the business to be transacted.

8. To discuss any matters of a confidential nature

There were no matters for submission to Council.

Meeting closed at 5.10pm

Signed:

Date: